



Bridge Builder Academy

2009-2010 SCHOOL CALENDAR

Based on the TEA approved Plano ISD calendar. If your school district's break schedule is different, notify the BBA Office at the BEGINNING of the Semester in order to coordinate schedule changes.

FALL 2009

| WEEK OF: | M | T | W | R | F | S | Su |
|----------|------------|---------|---------------|--------|-----------|----|----|
| 08/24 | First Day | | | | | ** | ** |
| 08/31 | | | | | | ** | ** |
| 09/7 | Labor Day* | | | | | ** | ** |
| 09/14 | | | | | | ** | ** |
| 09/21 | | | | | | ** | ** |
| 09/28 | | | | | | ** | ** |
| 10/5 | | | | | | ** | ** |
| 10/12 | | | | | | ** | ** |
| 10/19 | | | | | | ** | ** |
| 10/26 | | | | | | ** | ** |
| 11/2 | | | | | | ** | ** |
| 11/9 | | | | | | ** | ** |
| 11/16 | | | | | | ** | ** |
| 11/23 | | | Thanks giving | | Holidays* | ** | ** |
| 11/30 | | | | | | ** | ** |
| 12/7 | | | | | | ** | ** |
| 12/14 | | | | | | ** | ** |
| 12/21 | 1st | Week of | | Winter | Break* | | |
| 12/28 | 2nd | Week of | | Winter | Break* | | |
| 01/4 | Work Day* | | | | | | |
| 01/11 | | | | | Last Day | | |

SPRING 2010

| WEEK OF: | M | T | W | R | F | S | Su |
|----------|----------|-----------|--------|----------|----|----|----|
| 1/18 | *MLK day | First Day | | | | ** | ** |
| 1/25 | | | | | | ** | ** |
| 2/1 | | | | | | ** | ** |
| 2/8 | | | | | | ** | ** |
| 2/15 | | | | | | ** | ** |
| 2/22 | | | | | | ** | ** |
| 3/1 | | | | | | ** | ** |
| 3/15 | Week | of | Spring | Break | | ** | ** |
| 3/22 | | | | | | ** | ** |
| 3/29 | | | | | | ** | ** |
| 4/5 | | | | | | ** | ** |
| 4/12 | | | | | | ** | ** |
| 4/19 | | | | | | ** | ** |
| 5/3 | | | | | | ** | ** |
| 5/10 | | | | | | ** | ** |
| 5/17 | | | | | | ** | ** |
| 5/24 | | | | | | ** | ** |
| 5/31 | Mem Day* | | | Last Day | ** | ** | ** |

LIMITED WINTER BREAK TERM SESSIONS ARE AVAILABLE UPON REQUEST: 12/21/09-1/4/10

**Weekend Sessions are by special request and subject to teacher availability

2010 SUMMER TERM SESSIONS AVAILABLE STARTING 6/14/10

*NO SESSIONS - STUDENT HOLIDAY

Fall 2009

| | |
|-------------------------|---|
| August 24 | <u>First Day of Fall Sessions</u> |
| September 7 | Labor Day (School Closed) |
| November 25-27 | Thanksgiving Holiday (School Closed) |
| December 18 | Last Day for Students before Winter Break |
| December 21 – January 1 | Winter Break (School Closed) |

Spring 2010

| | |
|-------------|--|
| January 4 | Teacher Work Day (School Closed) |
| January 5 | Sessions Resume |
| January 15 | <u>Last Day of Fall Sessions</u> |
| January 18 | Martin Luther King, Jr.'s Birthday (School Closed) |
| January 19 | <u>First Day of Spring Sessions</u> |
| March 15-19 | Spring Break (School Closed) |
| May 31 | Memorial Day (School Closed) |
| June 3 | <u>Last Day of Spring Sessions</u> |

FROM THE BBA 2009/2010 HANDBOOK:

3.12 Cancellation, Rescheduling, and Early Session End

Because of tight scheduling and the need to notify teachers before their departure, ALL parent initiated reschedules must be confirmed with the BBA office (not the teacher) 24 hours prior to the session (or 2 hours prior to the session for serious illness) by notifying the office by phone (not email), so that appropriate arrangements can be made. **A parent should not call the teacher directly under any circumstances for scheduling, cancellation, or rescheduling purposes; all changes must be made by calling the office directly.**

A reschedule is a session which doesn't happen at its normal time for any reason. ***A Full Time Program student or other student with 8+ hours/wk (see 3.4 above) is allowed two reschedules and all others are allowed one reschedule per academic "six week" period.*** Such a reschedule will NOT affect billing so long as it is rescheduled **within 30 days of the original session**. Additional reschedules are permitted, but will be treated as cancellations (see below) and a new make-up session will be scheduled in its place resulting in an additional billed session at normal (non-prepay discount) rates based upon the availability of a teacher. If adding an extra full session is not realistic for a given student, we will often add 15 minutes to each subsequent session following the missed one until it is made up.

Extenuating circumstances - such as a prolonged illness or injury (see below), family emergency, or death in the family, etc - will be eligible for exception to the reschedule policy upon review of the corresponding documentation (such as a doctor's note). ***Special rescheduling policies (such as our special attendance waiver) for families with extenuating circumstances (such as students who regularly compete in unpredictable sports competitions) should be discussed prior to enrollment, including planned holiday and vacation dates which are different from the posted BBA calendar.***

A canceled session is a session which has been billed but does not happen. These are very rare, and usually due to a session which can not be rescheduled for some reason. Early termination is a session which ends before its scheduled time unexpectedly. (Teachers reserve the right to terminate a session at their discretion for any reason.) This rare early end is documented and usually rounded to the nearest hour for billing purposes at the Administration's discretion. Eligibility for reschedule will be considered by the BBA office on an individual basis. (For example, an unexpected teacher illness during a session will usually be rescheduled without penalty or affecting billing, but a student illness must be rescheduled or cancelled prior to the session (see 3.13 below).)

An extreme student tardy (15 minutes or greater) which results in a cancellation, late attempt to reschedule (NOT 24 hours prior to the session), or other cancellation on the part of the student or parent is considered UNEXCUSED and will result in normal billing without an option to reschedule normally. A cancelled session will be billed but an additional billed session may be scheduled based upon the availability of a teacher per the above guidelines.